

# **BILL Y. TOMIYASU ELEMENTARY SCHOOL**

## ***Student Handbook***

**All information in this guide is subject to change.**

All students, along with their parents, should read this information to acquaint themselves with the procedures and policies of Tomiyasu Elementary School and the Clark County School District. Our expectation is that all students who attend Tomiyasu and their parents/guardians follow the procedures set forth in this Student Handbook.

A key ingredient to making school successful is communication between parent, student, and teacher. Ask questions, become involved. Should you need to contact the school, please call the school office at 799-7770. We are available to speak with you regarding any concerns. However, please understand that in the course of the day, administrators are in classrooms, supervising lunch, attending meetings, and dealing with student issues. Please know that we will make every effort to contact you within a 24-hour period if you have a question or concern. If a meeting is necessary, it will most likely take place virtually. Please keep in mind that parents are not allowed on campus unless they have an appointment.

We are looking forward to working with you and your child(ren). Thank you so much for your cooperation and support!

Your partner in education,  
Renee Muraco  
Principal

## **STUDENT DROP OFF/ DISMISSAL**

### **Drop Off Procedures (8:40-8:50)**

Safety is our highest priority, so all procedures must be strictly followed. First of all, make a plan at the beginning of the year for your child(ren). Read through the following information to develop your plan. Secondly, communicate your plan with the teacher(s) the first week of school. The teacher(s) will let you know if there are any potential issues with the plan. For example, older siblings do not pick up younger ones to get on the school bus. We have school staff to escort the younger ones.

There are three main points of entry for students to access the campus. Please review the map and all procedures for assigned entry points. **Only students** are allowed on campus (past the gates). Parents/guardians are not permitted on the school campus (i.e., fields, blacktop) to wait for their children's teacher.

**Pre-school and Self-contained Classrooms** students being dropped off (no bus) will meet at the front of the building. (See map) Parents will park on Annie Oakley. A parent may walk the student to the class line.

**Kindergarten Classrooms** are assigned to the gate facing Annie Oakley, closest to the playground. (See map) Parents will park on Annie Oakley. Students will enter the gate and be supervised by staff members until the bell rings. If a student would like to eat school breakfast (optional), a staff member at the gate entrance will direct the student into a classroom, where another staff member will provide the food and supervise.

**Classrooms 8 & 11, & portable 57-63** are assigned to the gate facing Rawhide. (See Map) Parents will park on Rawhide. All students will be directed to place their backpacks on the classroom dot labeled on the blacktop. If a student would like to eat breakfast, he/she

will proceed to the cafeteria. 1st grade students will play on the playground closest to the Rawhide entrance. 2nd grade students will walk across the black top and play on the equipment/ field area on the side closest to Mesa Vista. (See Map). When the bell rings, 2nd grade students will walk back across the black top to the assigned classroom dot to line up. Staff members will ensure all students get to the correct location.

**Classrooms 21-32** are assigned to the gate facing Mesa Vista. (See map) Parents will park on Mesa Vista. All students will be directed to place their backpacks on the classroom dot labeled on the blacktop after entering the gate. If a student would like to eat breakfast, he/she will proceed to the cafeteria. They will play on the equipment/ field area closest to Mesa Vista. When the bell rings, students will line up at the assigned classroom dot.

**\*\*\*If there are multiple children in a family, parents may drop off students at one gate. Students will need to proceed to the correct playground. It is highly recommended that parents drop off at the gate of the youngest child.**

### **Dismissal Procedures (3:11)**

**Pre-school and Self-contained Classrooms** students being picked up (no bus) will meet at the front of the building. (See map) Parents will park on Annie Oakley. A parent may walk to the student line.

**Kindergarten Classrooms** are assigned to the gate facing Annie Oakley, closest to the playground. (See map) Parents will park on Annie Oakley. Students will remain behind the fence and be dismissed to parents individually as parents move toward the gate. If the sidewalk is crowded along the fence, please wait in/by the vehicle until a space comes available.

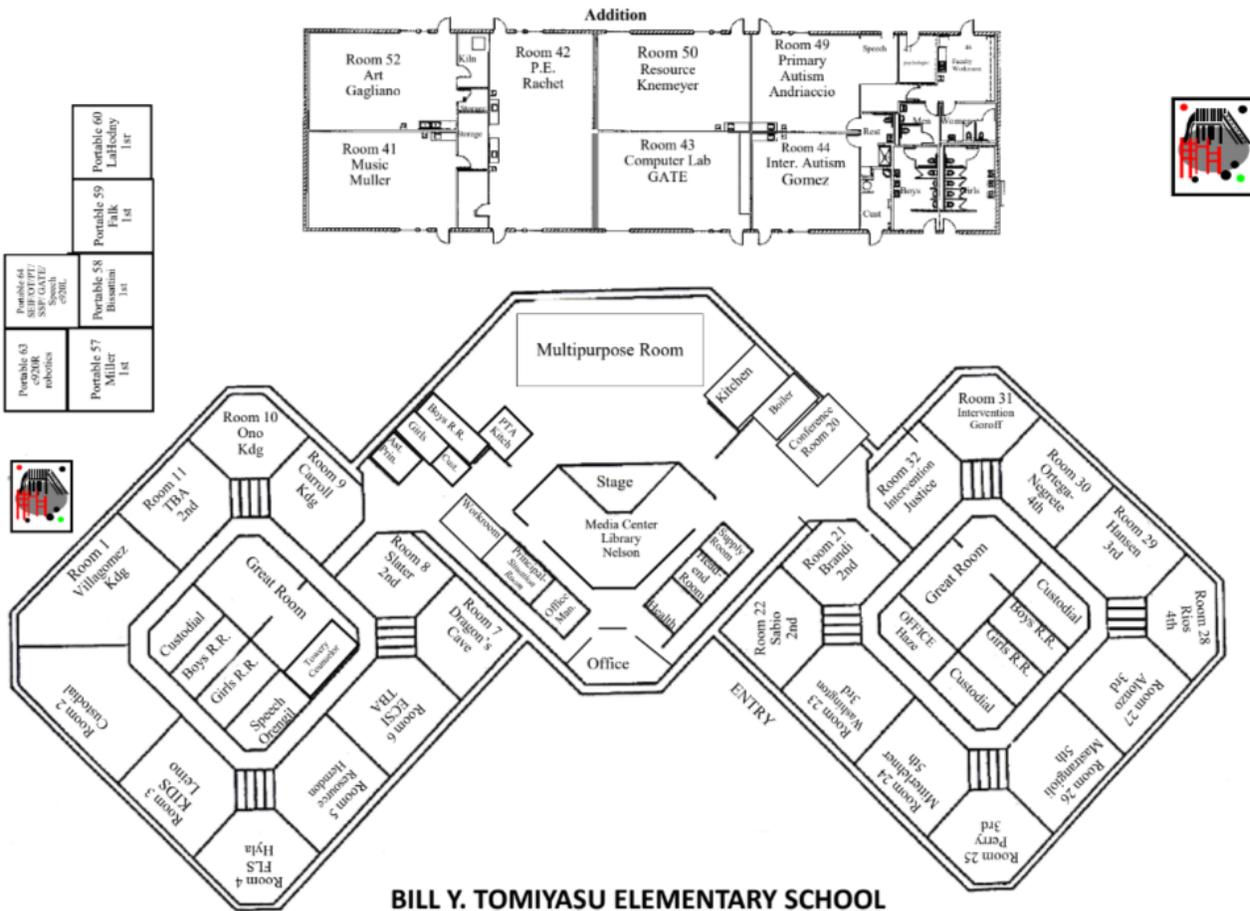
**Classrooms 8 & 11, & portable 57-63** are assigned to the gate facing Rawhide. (See Map) Parents will park on Rawhide. Students will remain behind the fence and be dismissed to parents individually as parents move toward the gate. If the sidewalk is crowded along the fence, please wait in/by the vehicle until space comes available.

*Possible scenario: If a first grade student has an older sibling, and a parent would like the older sibling to pick up the first grader, he/she may walk across campus and then walk together off campus using the Rawhide gate.*

**Classrooms 21-32** are assigned to the gate facing Mesa Vista. (See map) Parents will park on Mesa Vista. Students will remain behind the fence and be dismissed to parents individually as parents move toward the gate. If the sidewalk is crowded along the fence, please wait in/by the vehicle until a space comes available. 4th & 5th grade students may exit the gate independently and walk to a parked car with a trusted adult inside of it. Younger students should have an adult visible at the fence. Or younger students may walk with a 4th/5th grade sibling to the car.

*Parents must communicate the daily pick up plan with their child(ren) before leaving for school in the morning. Teachers should be given a note from the parent/guardian should any changes be made to the regular routine.*

## School Map for Arrival and Dismissal



Revised 6/15/23

## SCHOOL HOURS

- Grades K-5..... 9:00 AM (tardy bell) - 3:11 PM
- Early Childhood Preschool
  - AM Session..... 9:00 AM – 11:30 AM
  - PM Session..... 12:41 PM - 3:11 PM
- Office Hours..... 7:30 AM – 4:00 PM

**Students are not permitted on campus before 8:40 AM since gates will be locked, and there is no adult supervision before that time. Students must be picked up at 3:11 PM.**

### VISITORS

Visitors are limited to individuals who are essential to the school and District activities and who make an appointment.  
All Visitors Must:

- Complete a Visitor Questionnaire and Acknowledgement, which includes a symptom self-check form.
- Wear a visible visitor badge or sticker to indicate proof of screening.

## **ABSENCES**

Students are expected to attend school for face-to-face instruction and will be counted as present, absent or tardy.

A note explaining the reason for the absence(s) from school is expected to be submitted to the classroom teacher in the form of an email. The email should be submitted within three days upon a child's return if attending in hybrid. Upon a student's return, he/she is expected to make-up missed classwork that the teacher feels is necessary for as many days that he/she was absent. Any extended absence, known in advance, should be discussed with the teacher. Pre-approved absences must be submitted (in writing) for approval by the Principal two weeks prior to the absence. If a child is absent more than twenty days during the school year, it can affect the decision to determine promotion to the next grade.

The school discourages students from missing school for one or more days for pleasure outings or babysitting activities. Habitual absences and trancies will be reported to the proper authorities.

## **TARDIES**

Students are expected to be at school and **in line at 8:50 AM. Students will be considered tardy after the 9:00 AM bell.** However, students arriving late will still have an opportunity to have breakfast until 10:00 am. If students arrive at school after 8:55 am, they must enter through the front office.

## **CLASSWORK and MAKEUP WORK**

Students are expected to maintain positive attendance and progress towards mastery of the Nevada Academic Content Standards (NVACS).

Students are expected to:

- Complete assignments and tasks as assigned
- Exhibit good study habits
- Reach out to teachers for assistance when needed
- Attend daily
- Participate in any proctored assessments

Classwork/Homework is not given in advance. Make-up work will be available after the student returns to school following an absence. Many assignments will be found on [Canvas](#). The student is expected to complete it in as many days that he/she was absent. However, the teacher will determine the nature of the makeup work and the maximum amount of time allowed for completion.

## **CHECK-OUT POLICY**

Only persons listed in the online registration system can check out students. Upon entering the building, the adult will be asked for his or her name, photo ID, and the name of the child. The child will be brought to the main office.

Parents are discouraged from taking students out early for extracurricular activities and /or family trips. Doctor's appointments should be scheduled after school, if possible.

Learning continues throughout the day until school is dismissed. Leaving early short-changes a child's education. Students will not be dismissed or called out of class after 2:30 PM, except in cases of extreme emergency. Cases of extreme emergency must go through the school administration.

## **TELEPHONE**

The school phone is a business phone. The only reason for a student to call home is if the child has forgotten a lunch and is unsure about what to do at lunchtime. Messages received over the phone for a student by the office will not be delivered due to safety and confidentiality as there is no way to verify the identification of the caller. When a child is ill, the phone call will be made by the FASA (First Aid Safety Assistant) through the school health office.

**Cell phone use is not permitted during the school day.** All student cell phones must be turned off between the hours of 8:50 AM - 3:11 PM. If an emergency arises, students can come to the office and call from there. Inappropriate use of cell phones will result in confiscation and possible disciplinary consequences.

\*\*\*\*\***Please see attached letter of District Policy regarding cell phone use**\*\*\*\*\*

## **CHANGE OF ADDRESS OR PHONE NUMBER**

It is important that our files contain accurate information. Any change in address or phone numbers should be given to the school office immediately. Parents should also provide the school with alternate telephone numbers in case of an emergency if you are not available.

## **LUNCH RULES**

The lunchroom or lunchtime is a place where good relations can be developed. Here, each student is expected to practice social-distancing and the rules of good manners one should find in public. Some simple rules of courteous behavior that make lunchtime relaxed and pleasant are:

- Observe good dining room manners at the designated spot
- Put your mask on your arm for safekeeping while eating.
- Put trash in the proper containers as directed by an adult.
- All food and drink should be finished in the designated lunch spot.
- When talking, keep your voice volume low.

## **VOICE STAGES**

Students are taught that there are four voice stages while they are in school. These stages are practiced during the school day and are reminders for where it is appropriate to use them.

- Stage 1 - None (no talking)
- Stage 2 - Whisper
- Stage 3 - Normal
- Stage 4 - Outside

## **REQUIREMENTS RELATED TO HEALTH AND SAFETY**

To lower the risk of infection transmission, Tomiyasu Elementary promotes healthy behaviors that reduce the spread of illness.

- **Handwashing and Hand Sanitizing**

Handwashing and the use of alcohol-based hand sanitizers help prevent infections and reduce the number of viable pathogens on the hands.

Hand hygiene is performed by washing hands with soap and water for at least 20 seconds or using hand sanitizer with 60-95 percent alcohol content until the product dries. If hands are visibly soiled, use soap and water.

When handwashing stations are not readily available, the use of hand sanitizer is encouraged. Students are encouraged to wash hands/use hand sanitizer often, such as:

- After coughing, sneezing, or blowing nose
- After using the restroom

- Before eating or preparing food
- Before and after touching the face
- Prior to boarding the school bus
- Prior to school entry.
- Before and after providing routine care for another person who needs assistance (e.g., a child)
- After touching frequently touched areas (e.g., doorknobs, handrails, shared computers).

## **HEALTH SERVICES**

A school nurse is available on a limited schedule, usually one to two days a week. A School Health Assistant (SHA) is in the health office daily from 9:00 until 3:00 PM. Students who display symptoms will be directed to the *Health Office*, and the parent will be contacted. The student will need to be picked up **immediately**. Directions on how to pick up the student will be given by the **SHA** via phone at the time of initial contact. If a parent/guardian is not available, the emergency contact person listed on your registration will be contacted. **It is vital that all contact phone numbers for each student are kept current for emergency reasons.**

## **MEDICATIONS**

Students are not allowed to carry any medications with them at school, including over-the-counter items such as aspirin, cough drops, inhalers, etc. If children should require medication during school hours, parents **MUST** complete a medication release form. No medications of any kind can be administered or taken at school without a doctor's prescription, including over the counter items.

The administration of approved and scheduled medications and some scheduled specialized procedures (non-aerosolized) may be handled in the classroom, when appropriate to do so if privacy needs can be met.

## **DISCIPLINE**

The school provides each student with the maximum opportunity to acquire an education. No student has the right to interfere with this opportunity by his or her actions, poor manners, or lack of consideration. All rules and regulations are developed and enforced with this thought in mind. **School rules apply on the school grounds, to and from school, and at events where our school is represented regardless of location.**

Tomiyasu has developed a progressive discipline plan. Each classroom teacher has a specific set of classroom rules and procedures that are to be followed. When these expectations are not followed, students will receive progressive discipline. This may include, but is not limited to, verbal and/or written warnings, phone calls home, student citations, and student discipline referrals. Further action may be deemed necessary from the administration and will be dealt with on an individual basis.

## **CONDUCT**

If a student conducts himself/herself in such a manner that the best interests of the school safety are in jeopardy, then that student may be subject to disciplinary action according to due process guidelines. Behavior not in the best interest of school safety is defined as:

- Fighting or inciting to fight
- Rock throwing on or near the campus before, during, or after school
- Constant refusal to prepare assignments or not participate in classroom activities within the student's capabilities
- Open defiance to the teacher, school authorities, or any other school employees
- Bringing knives, sharp instruments, or dangerous objects
- Possession or use of tobacco
- Using intoxicants, drugs, or the possession of these items at school can lead to legal action.

- Gambling of any kind is strictly forbidden.
- Hazing-harassing by banter, ridicule, or criticism; playing abusive and humiliating tricks.
- Inappropriate and/or disrespectful behavior on school buses or at school bus stops.

[CCSD Student Code of Conduct](#)

## Tomiyasu Elementary Grading Policy

### **Overview**

The Clark County School District (CCSD) is committed to student success by embodying the core values of equity, accountability, and high expectations for all students. The District is committed to ensuring grades are an equitable and accurate reflection of student learning through sound grading practices. The updated grading regulation includes the utilization of a balanced grading scale, separation of academic achievement and learner behaviors, and guidance for providing students additional opportunities to demonstrate mastery through reassessment opportunities.

### **Mindset**

A collective mindset is essential to ensure students' grades are accurate, meaningful, and consistent. This mindset is focused on the following principles:

- A. Grading practices will be equitable and supportive of student learning.
- B. Grades will be based on a body of evidence aligned to the Nevada Academic Content Standards/Nevada Academic Content Standard Connectors (NVACS/NVACS Connectors) and District curriculum.
- C. Grades will be a measure of achievement of the NVACS/NVACS Connectors and District curriculum, thus eliminating behaviors from grades.
- D. Students will have reassessment opportunities to demonstrate proficiency after new learning has occurred.

### **Grading Scale**

All schools will utilize the grading scale, which is an equal interval balanced scale. The District reports student achievement to identify mastery of grade-level NVACS/NVACS Connectors and District curriculum in designated content areas ensuring equity and accuracy in reporting. Grades shall not be influenced by behavior or other nonacademic measures (e.g., late or missing assignments, attendance, participation, responsibility).

Please note: As indicated in Regulation 5121, dual credit courses will utilize the grading scale and policies aligned with the partnering Nevada System of Higher Education institution school, department, and/or division.

<b>Elementary Grading Scales</b>			
<b>Kindergarten</b>	<b>Grades 1-5</b>	<b>Specials</b>	<b>Standards-Based</b>
2 Meets 1 Approaches	A 90-100% Excellent B 80-89% Above Average C 70-79% Average D 60-69% Below Average F 50-59% Emergent W Working on standards below grade level	E Exceptional Progress S Satisfactory Progress N Needs Improvement	4 Exceeds 3 Meets 2 Approaches 1 Emergent

Tomiyasu has established that grades will be entered in two basic categories: formative and summative. The assignments entered as formative are weighted as 10% and the summative as 90%.

We have also established that missing /late assignments will be entered in the gradebook as “L”. If an assignment is not turned in by the deadline, it will be assigned a 50%. The following dates are when teachers will make the changes: 10/6/23, 12/1/24, 3/8/23, 5/5/24. More specifically, if the student turns in the assignment, it will be graded and entered as long as it is received prior to the dates listed above. If the student does not turn in the assignment, it will be given a 50%. Please be aware of this because it will affect the student’s overall grade. Retakes will be allowed for summative assessments only and be taken within the quarter. Specifically, an assessment is taken initially plus one retake option. If a student does not reach mastery on the assessment, the teacher will continue to work with the student on gaining the skill. The teacher determines the study plan & the time between initial & reassessment.

Grades for special education students should be discussed with instructional staff responsible for the implementation of the IEP.

**Reporting Behaviors:**

Behavior and other non-academic measures are reported separately in the Grade Book.

Through the use of ***Kickboard***, an online school-wide behavior system, teachers will determine the grade for the report card. Each student accumulates points for positive behavior and the points may be redeemed in our store or for privileges. Adding a negative behavior in the system will not deduct a point. It will simply be noted in the student’s profile. Kickboard allows all staff members to award points to all students. Administrators can view teacher usage of the system, as well. The rubric below aligns with Kickboard.

Citizenship Rubric	E	S	N
<b>Observes School Rules</b>	I <b>consistently</b> follow school rules and expectations. I follow playground rules, use appropriate language, and am respectful to specialists, all teachers and other students.	I <b>usually</b> follow school rules and expectations. There are times when I need reminders from my teacher.	I <b>inconsistently</b> follow school rules and expectations.
<b>Follows Classroom Rules</b>	I <b>consistently</b> follow the classroom rules that my teacher has stated. I am polite, kind, honest, and allow others to continue to learn.	I <b>usually</b> follow classroom rules that my teacher has stated. There are times when I need reminders from my teacher.	I <b>inconsistently</b> follow the classroom rules that my teacher has stated.

<p><b>Follows Directions</b></p>	<p>I <b>consistently</b> listen to directions the first time. I am able to do what is asked immediately. I complete tasks as directed.</p>	<p>I <b>usually</b> listen to directions the first time, do what is asked, and complete tasks. There are times when I need reminders from my teacher.</p>	<p>I <b>inconsistently</b> listen to directions the first time, do what was asked, and complete tasks.</p>
<p><b>Accepts Responsibility</b></p>	<p>I <b>consistently</b> show integrity in my behavior. I am honest and truthful. If I make a mistake, I admit it and strive to improve.</p>	<p>I <b>usually</b> show integrity in my behavior. Sometimes I may not be as honest or willing to accept responsibility for a choice I have made.</p>	<p>I <b>inconsistently</b> show integrity in my behavior. I am often not honest or willing to accept responsibility for a choice I have made.</p>
<p><b>Works Independently</b></p>	<p>I <b>consistently</b> complete tasks on my own. I am able to independently stay on-task.</p>	<p>I <b>usually</b> stay on-task. There are times when I need reminders from my teacher.</p>	<p>I <b>inconsistently</b> stay on-task and/or inconsistently complete tasks.</p>
<p><b>Completes Homework Assignments on Time</b></p>	<p>I <b>consistently</b> turn in all my assignments each week, or I may be only missing 1 or 2 homework assignments this semester.</p>	<p>I <b>usually</b> turn in all my assignments and homework each week, but I am missing 3 to 4 homework assignments this semester.</p>	<p>I <b>inconsistently</b> turn in all my assignments and homework. I regularly am missing homework assignments from this semester.</p>
<p><b>Quality of Work</b></p>	<p>My work is <b>consistently</b> accurate, understandable, and organized. My overall performance is at a high academic level.</p>	<p>My work is <b>usually</b> accurate, understandable, and organized, but I may occasionally need reminders from the teacher to try my best.</p>	<p>My work is <b>inconsistently</b> accurate, understandable, and organized. I often turn in rushed, incomplete or poorly-done work.</p>
<p><b>Works Cooperatively</b></p>	<p>I <b>consistently</b> work well with others at school. I can negotiate, problem solve, and contribute to the group task.</p>	<p>I <b>usually</b> work well with others at school. I usually negotiate, problem solve, and contribute to the group task. There are times when I need reminders from my teacher</p>	<p>I <b>inconsistently</b> work well with others at school. I inconsistently negotiate, problem solve, and contribute to the group tasks.</p>

## REPORT CARDS / PROGRESS REPORTS

A Report Card for students in grades kindergarten through five will be issued in the Parent Portal in Infinite Campus each semester. Parents should access the account regularly to keep informed of behavior and academic progress.

If a parent/guardian does not have Campus Parent, refer to the instructions at <https://sites.google.com/nv.ccsd.net/student-record-services/resources/parent-portal>  
Instructions to access Campus Parent can be found at <https://www.ccsd.net/parents/resources/pdf/infinite-campus/CampusParentHowtoAccess2020v2.pdf>

## HOME/SCHOOL COMMUNICATORS

Tomiyasu Elementary provides Home/School Communicator folders to each child. These blue folders have two inside pockets labeled: **Items to Stay at Home or Items to be Returned to School**. All teachers expect parents to check this folder daily, as there may be papers that require your attention. Please use this folder to communicate with your child's teacher as well.

## BEING PREPARED FOR SCHOOL

**Each day the student (grades 1-5) must bring the Chromebook fully charged.** Failure to bring the Chromebook to school does not release the student from the responsibility of participating or completing classwork.

Do not bring the charging cord, as we cannot have an area to use with multiple electrical outlets.

If a student does not have a Chromebook, he/she will have to complete an assignment with paper and pencil, if possible, and then re-do the assignment in *Canvas* upon returning home.

Labeling all personal belongings with a first and last name is highly recommended.

Students must also bring the *Home/School Communicator folder* back and forth to school.

## CONFERENCES

Here at Tomiyasu, we strongly encourage parent involvement. Further, we believe that parent, student, and teacher conferences should be on-going. If at any time you desire a conference, virtual or face-to face, please contact the school or teacher so that arrangements can be made. Most teachers are available between 8:10 AM and 8:50 AM and, in some cases, after school. If language assistance is needed, interpreters can be made available.

## TESTING DATES

Throughout the school year, students are required to participate in school, district, and state testing examinations. The testing schedule for each grade level will be distributed prior to test administration.

## DRESS AND APPEARANCE

The Clark County School District reserves the right to insist that the dress and grooming of students are within the generally accepted community standards. Fashion and fads, which become a health or safety issue to one or others, will not be allowed.

Students' dress, personal appearance, and conduct are required to be of such character as to not disrupt or detract from the educational environment of the school or create a safety hazard. Any style, which tends to diminish instructional effectiveness or discipline control by teachers, is not acceptable. The dress code includes the following:

- Requires the wearing of shoes with soles
- Prohibits crop tops (no skin showing between the bottom of a shirt/blouse and the top of pants/skirts), strapless, low-cut, clothing with slits, or tops and outfits that provide minimum coverage.
- No spaghetti straps are permitted; all sleeveless shirts must have straps at least three inches wide and cover the shoulder.
- Requires that all attire should be at fingertip length. If shorts are worn, they must be hemmed and without fraying.
- Prohibits the wearing of headgear on campus except for designated school-approved uniforms or at authorized athletic practices or activities.
- Prohibits slogan or advertising on clothing, which by their controversial or obscene nature disrupts the educational setting.
- No spiked or studded clothing or disruptive hairstyle (i.e., mohawks, over 1" high spiked).
- Make-up is not appropriate for elementary age students.
- Only natural color hair dye is permitted. No spray-on colored hair dyes are permitted.

August 2023

Dear Parent,

With the breathtaking pace of technology comes unanticipated consequences that can negatively impact the learning environment. One such example of this is the potentially inappropriate use of cell phones. Inappropriate cell phone use impacting instruction may include:

1. Cheating on tests/classwork via text messaging and cameras;
2. Circulation of inappropriate photos taken in restrooms and locker rooms;
3. Video game distractions;
4. Ringing/text messaging distractions during instructional time;
5. Signaling for leaving class/ditching;
6. Loss of instructional time to address cell phone interruptions;
7. Time spent investigating thefts of cell phones rather than focusing on student instruction.

Of greater concern is the use of the cell phone to compromise your child's safety. Nationwide, incidents of this nature include:

1. Setting up fights and fight locations;
2. Electronic threats/harassment;
3. Making drug deals;
4. Impeding emergency efforts through rumors and incorrect information;
5. Overloading the phone systems severely limits emergency communication.

To address these issues, the Clark County School District is reminding parents/guardians of the following guidelines:

- Phones must be turned off and remain off during the instructional day and passing periods in compliance with CCSD Policy 5136. Phones left on vibrate/silent modes are subject to seizure.
- Cellular phones should be stored in a non-visible location (backpacks).
- Phones confiscated in violation of these guidelines will only be returned to a parent/guardian during non-instructional hours.
- Cellular phones must remain off during a school evacuation, lockdown, or drill. During these situations, tell your child NOT to try to contact you by cell phone until given the okay by school staff, thus allowing emergency communication channels to remain open. The Infinite Campus communication system has the capability of contacting parents/guardians in an emergency.
- As a condition of possessing a device on campus, the student agrees to a search of the device's content if reasonable suspicion of violating the cell phone use policy exists.

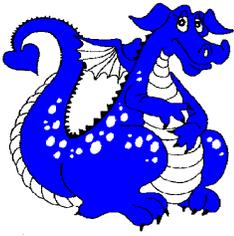
Additionally, parents are asked to silence their cell phones while at the school. This ensures compliance with the above guidelines and serves to set a positive example for students.

Communication regarding your child's safety will in no way be hindered through these guidelines. Please be reminded that each school has intercoms and loudspeakers and the majority of our classrooms have hardwired telephones. Additionally, administrators and safety personnel are prepared with two-way radios and cell phones.

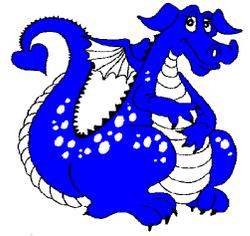
We understand how families have come to rely upon cell phones and other electronic devices to maintain the lines of communication; however, we have an ethical and legal responsibility to ensure that technology is used in a way that won't be harmful to others or create unsafe conditions in our schools, or undermine our educational purpose. We seek your support and hope that you will speak with your children so they too fully understand the importance of following these guidelines.

Thank you,

Renee Muraco, Principal



Tomiyasu Is A BULLY FREE School



This is Our School Pledge

I understand that :

1. Bullying is not allowed in our classroom.
2. We don't tease, call names, or put people down.
3. We don't hit, shove, kick, or punch.
4. If we see someone being bullied, we go for help right away.
5. When we do things as a group, we make sure that everyone is included, and no one is left out.
6. We make new students feel welcome.
7. We listen to each other's opinions.
8. We treat each other with kindness and respect.
9. We respect each other's property. (School property, too)
10. We look for the good in others and value differences.

The Tomiyasu Student Handbook has been provided to help you understand the guidelines and procedures and have a successful school year. The goal of our school is to maintain a safe educational environment and provide students with wonderful learning opportunities. We wish you an exciting year!

By signing the bottom portion, I understand that following this handbook will help me have a successful year at Tomiyasu Elementary School.

**Detach here and return the bottom portion to the teacher. Thanks!**

\*\*\*\*\*

Please sign below to indicate that you and your child have read and reviewed the Tomiyasu Elementary School Handbook.

\_\_\_\_\_  
PRINT Student Name

\_\_\_\_\_  
PRINT Parent/Guardian Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent/Guardian's Signature